

Community Facilitator (Part-Time Position)

South Asian Youth Action (SAYA)

Organization Description:

South Asian Youth Action (SAYA) is a 501(c)3 youth development organization in New York City for students in elementary school through college. Our mission is to foster a strong sense of belonging in youth and provide them with tools to thrive academically, professionally and personally. Established in 1996, SAYA has grown into a \$3.9 million organization currently running programs at nine NYC schools, our community center in Elmhurst, Queens, and a library in Kensington, Brooklyn.

While South Asian-focused, SAYA is secular, inclusive and committed to connecting youth from all backgrounds to opportunities. According to U.S. Census survey data (from 2012 to 2014), there are now more than 56,000 South Asian youth between the ages of 5 and 17 years who live in New York City. Over twenty percent of them live below the federal poverty level—\$24,250 for a family of four. Many are first- or second-generation immigrants and face challenges that can hurt their chances to be academically successful, graduate high school and go to college. SAYA provides an accessible, safe and culturally affirming space for all youth and offers mentorship beyond the classroom so they confidently grow into engaged community members ready for college, career and personal success.

Our programs are supported by a variety of sources including several New York City Council Members, NYC Department of Education, NYC Department of Youth and Community Development, ExpandedED Schools, many foundations and numerous individual donors from various backgrounds.

Position Summary:

At Richmond Hill High School (RHHS), the Community Facilitator will be responsible for planning and delivering in-school and after-school activities that develop leadership skills, build community engagement, and integrate social-justice and a Social Emotional Learning (SEL)-based framework. They will mentor and provide assistance to youth with homework and projects when needed, as well as collaborate with SAYA and school staff to advance the goals of NYC's Community School Initiative at RHHS. These desired outcomes include: increased attendance and student engagement; greater connectedness to adults and peers; development of social and emotional skills; greater access to mental health resources; improved academic performance; improved school culture and climate; increased family engagement; and greater collaboration among community partners and school administration.

Reports to: Leadership & Enrichment Manager

Key Responsibilities:

- Develop and facilitate lesson plans, curriculum and facilitate leadership, gender-based, and other social justice-based workshops and activities during in-school and after-school programming.
- Manage RHHS Green Room by facilitating enrichment activities, providing academic advisement, and offering individual and group mentoring.
- Cultivate student leadership and team-building efforts.
- Work with after-school teachers and instructors to offer additional facilitation for workshops and activities.
- Participate and support co-planning of student, family, and community events that are aligned with the Community School Initiative.
- Actively recruit and retain program participants.

- Plan trips, recreational and creative activities, and special events, in collaboration with SAYA and RHHS staff.
- Track, follow-up on, and maintain documentation of student progress.
- Submit timely attendance reports.

Qualifications:

- Bachelor degree and experience in relevant field (Education, Social Work, Youth Development) required.
- Strong ability to manage high-school classrooms and knowledge of NYC public school system.
- Experience with workshop facilitation, mentoring and curriculum development.
- Experience in youth-led community organizing highly desirable.
- Proven commitment to social justice, diversity, social-emotional learning (SEL) and positive youth development.
- Understanding of issues facing South Asian and youth of color in the US.
- Strong organizational, interpersonal, team-building, and writing skills.
- Self-motivated and ability to manage multiple tasks.
- Bilingual (Hindi, Punjabi, Bengali, Spanish) highly preferred but not required.

To Apply: Send cover letter with salary requirements, resume, and one writing sample to careers@saya.org. **Applications submitted without writing samples will not be considered.** No phone calls please. Only candidates considered for an interview will be contacted.

Position available immediately.

SAYA is an Equal Opportunity Employer.